

VET ASSISTANT / EMBRYOLOGIST

BREEDING SERVICES DIVISION

Job Description: Small ruminant Vet Assistant and Embryologist for our Breeding Services Division.

Job Summary:

The vet assistant/embryologist must have a passion for animal agriculture and the ability to thrive in a fast-paced environment. This individual will work alongside our veterinarians to assure the success of our sheep and goat breeding programs. The position will play a key role in embryo collections, grading and transfers while being involved in our expansion into IVF. This position reports to the Breeding Services Team Lead.

Essential Functions:

1. Be competent and have full understanding of all aspects of the RSG embryology manual. Including:
 - a. Embryology
 - i. Accurate grading and evaluation of embryos
 - ii. Accurate movement of embryos from donors to recipients
 - iii. Accurate recording of data in medical records
2. Inventory management for veterinary teams
 - a. Monitoring consumable inventory usage.
 - b. Ensuring packing lists are completed and to pack out equipment and supplies for on-road breeding programs.
 - c. Efficiently planning the reorder of supplies needed for veterinary programs.
3. Packing and sterilization of surgical instruments and surgical supplies
4. Assisting with laparoscopic artificial insemination and embryo transfer days.
5. Maintaining current and accurate controlled substance logs for assigned veterinary team.
6. Semen collection, processing, and handling
 - a. Be competent and efficient at semen collection and processing for ET LAI and LAI days.
 - b. Have basic ability and understanding of semen assessment.
 - c. Competent at handling and thawing of frozen semen.
7. Anesthesia

- a. Gain a full understanding of anesthesia for related surgical procedures.
 - b. Carry out anesthetic procedures as required.
8. Maintain accurate computer records.
9. Charging
 - a. Ensure account in QuickBooks is accurate.
 - b. Charge and collect monies from clients on the day of procedure.
10. General farm labor, feeding, cleaning and/or assisting farm production lead is expected from all employees.
11. Rotational weekend chores are expected by all non-office team members.
 - a. One day the following week is granted off to compensate for weekend duties (generally Tuesday)
12. Attend training and continuing education classes as required.

Essential Education, Skills, and Experience

- Bachelor's degree preferred, High School Diploma required, or equivalent experience.
- 3+ years of experience in animal agriculture with 0+ years leading teams.
- Excellent attention to detail
- Strong organizational skills
- Excellent written and verbal communication skills
- Experience obtaining and analyzing data and records.
- Self-starter with a strong sense of ownership and good follow through skills
- Ability to handle conflict, difficult situations, and urgent issues in a professional manner.

Key Factors for Employee Success:

- Implement the RSG Way consistency
- Execute all essential function to a high standard
- Delivery a superior client experience
- Teammate expectations – The five behaviors of a cohesive team.
 - Trust, Engage, Commit, Hold Accountable and Focus
- Confidentiality - There is access in this position to confidential company and client information.
- Peak Breeding Season – July 1st to October 30

Physical Demands and Work Environment:

- Occasionally required to stand, climb, balance, bend, stoop, kneel, crawl and to lift/carry up to 60 pounds.
- Required to share driving on regular daily basis.
- Frequently required to walk.

- Continually required to sit, use hands and fingers, reach with hands and arms, talk, or hear.
- The noise level in the work environment usually is quiet.

The above statements are intended to describe the essential functions, nature, and level of work to be performed. The company reserves the right to modify this job description at any time, without notice.

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